

**North Brunswick Public Library
Board of Trustees Meeting Minutes
June 15, 2022**

Location: Board Meeting was held virtually via Zoom due to reconstruction work in library building.

Attendance:

Trustees: Matt Almeida, Christine Braccino, Susan Mitchell, Melanie Paccillo, Alberta Paladino, Ann Rosenzweig, Bruce Trattler, John Willard

Township Council Representative (not present): Dr. William Lopez

Library Staff : Zoltan Braz (Library Director), Anna Shifton (Senior Librarian)

At 7:02 P.M., with a quorum present, Mr. Trattler, President, called the meeting to order. He asked if proper notice of the meeting was given as required by the New Jersey Sunshine Laws. Mr. Braz, Library Director, confirmed that proper notice was given.

Announcements

Mr. Braz shared that there was no announcements.

Minutes of May 18, 2022 Board of Trustees Meeting

Motion: Ms. Braccino
Second: Ms. Paccillo
Approval: Unanimous

Correspondence

Mr. Braz shared that there was no correspondence.

Payment of Bills

A motion was made to approve the payment of June bills.
Motion: Ms. Paladino
Second: Ms. Paccillo
Approval: Unanimous

Treasurer's Report

May's Treasurer's Report was submitted to the for board review. No items of note.

Statistical Report

Mr. Braz shared that the Statistical Report could not be compiled due to the reconstruction work in the library building.

Director's Report

The June Director's Report was submitted to the board for review, and included Mr. Braz' update on the reconstruction of the library building due to the emergency plumbing issues.

Committees' Reports

Personnel and Salary

No updates to report.

Contract Negotiations

Mr. Trattler shared that contract negotiations will begin soon. The Contract Negotiations Committee has scheduled a meeting to prepare for negotiations process.

Budget and Finance

See New Business section regarding "Motion to Approve Temporary Budget".

Building and Grounds

See Mr. Braz' June Director's Report regarding reconstruction of the library building.

Friends of the Library

No updates to report.

Fundraising

Ms. Braccino shared that the Foundation board met on May 9, 2022, and awaits the library trustees' decision addressing library building space.

Strategic Plan

Ms. Braccino shared that an initial meeting was held in April with Mr. Braz and Ms. Shifton to start on updating strategic plan. They will resume work on the strategic plan after library's reopening.

Capital Planning

- Ms. Paccillo shared that the Capital Planning Committee met with Mayor Womack on June 14, 2022 to discuss the library's building space options and funding. Mayor Womack continues to support the library in its efforts including his help in exploring fundraising options.
- See also New Business section regarding "Resolution 2022-03 Establishing Capital Expense Plan and Reserving Funds".

Old Business

Mask and Social Distancing Requirements - The trustees agreed to discontinue the library's mask and social distancing requirements, and that masks will be optional for staff and patrons.

New Business

Motion to Transfer Funds - from Administration: Health Benefits to Administration:
Retirement/Sell Back
Motion: Ms. Paladino
Second: Mr. Willard
Approval: Unanimous

Motion to Approve Temporary Budget for 7/1/2022 to 6/30/2023

Motion: Ms. Mitchell
Second: Mr. Almeida
Approval: Unanimous

Resolution 2022-03 Establishing Capital Expense Plan and Reserving Funds - the trustees unanimously approved this resolution.

Public Hearing

No public in attendance.

Adjournment

A motion was made to adjourn meeting at 7:43 P.M.
Motion: Ms. Mitchell
Second: Mr. Almeida
Approval: Unanimous

Meeting minutes submitted for approval by Christine Braccino, Board Secretary